

Things You Must Know

As we create your new business and make it visible.



be
Clearly Visible
THE JUMP START BUSINESS PACK

Register a company, get tax cleared, get business stationery design, get an online and social media presence, and advertising; all in one Clearly Visible Package.

This document is a description of what is included in the Clear 450, Clear 500, and Clear 700 packages, plus the terms and conditions of the services rendered.

#ClearlyVisible

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PACKAGE DESCRIPTIONS

THAT WE DO A GREAT JOB FOR YOU

The following are the explanations of the packages and the terms thereof.

LOGO DESIGN

This is designing of the logo, and entails client giving details of colours desired, shapes, images, and words that help create the logo. Client will get three samples to choose from.

SALES DOCUMENTS DESIGN

This includes the designing of a template for to be used in MS Word as a Quote, Invoice, and Receipt, given to client as soft copy.

CORPORATE STATIONERY DESIGN

This includes the designing of a template for to be used in MS Word as a Letterhead and Complimentary Slip, given to client as soft copy including a PDF for printing purposes.

BUSINESS CARDS

This includes the designing of a single sided business card and printing of 100 copies of one name designed as the business card.

COMPANY PROFILE

This includes the design of a 12 Pages Company Profile and print of 10 Copies respectively. The same profile will be given to client as PDF for print and for email distribution.

FLYER ADVERT DESIGN (A5)

This includes the designing of an advert as a flyer, thus A5 size is the maximum design size. The design will be submitted as

FREE DOMAIN & WEBSITE

This includes a free .co.zw; and it also includes unlimited emails. Hosting fees will be paid quarterly by clients. Package is upgradeable.

SOCIAL MEDIA

The creation and management for 30 Days of a Facebook Page, Twitter Page as detailed by the package.

TERMS AND CONDITIONS

THE RULES OF ENGAGEMENT

All services will be delivered an average 7 days after reception of full payment of the invoice and material needed. Extras are billable. There are no refunds.

All packages are paid once off and in full before work commences.

Support for emails and hosting is for 12 months.

Client to supply requirements, and extra charges for video or photo footage will be charged.

NO REMIXES of packages and what they contain, as they are discounted, and any changes or mixes will be billed at Advertising Agency rates by our subsidiaries.

In the event client not please with work being done in progress, there are no refunds, and all work for the package chose will be converted to Agency rates and billed thereon.