

Professional Work Fee Structure 02/01/2010

USD

Corporate Services

Sale of Shelf Company (Basic Legal Papers)	173.00
Shelf Company (Full Package)	254.00
Formation of a new Company (Full Package)	429.00
Company Returns (CR2, CR5, CR6, CR14s etc)	48.00
Annual Returns, per year	39.00
Company Change of Name	402.00
Corporate Secretarial Fees <small>annually</small>	60.00

Corporate Licencing

Business and Premises Licencing Shop/Health/etc	108.00
Liquor Licencing	1,800.00
Investment Proposals ZIA, EMA, Ministry of Finance and relevant Ministry	500.00

Tax Services

Bank Tax Clearance Certificate	14.00
Tax Clearance (ITF 263)	115.00
Periodic Returns (PAYE, VAT, Income, Withholding Tax) <small>each</small>	10.00
Annual Income/Profit Projections	60.00
NSSA Compliance, monthly	8.00
Standards Levy, periodically	5.00
Business Partner Registration	36.00
VAT Registration	120.00
Annual Income/Profit Projections & QPD allocations	60.00

NGO Consultancy

Registration of New NGO's	850.00
Baseline Surveys, M&E, Impact Assessments etc	**
Funding Proposals	200.00

Payroll Consultancy

Software/Programme Purchase per employee <small>incl installation</small>	22.50
Call Out Charges <small>(within 90 days)</small>	free
Licence Fees, p.a	180.00
Consultation Fee	20.00

NB **A 60% Mobilisation Fee is required for all professional work with the balance on delivery**

Clear Horizons

"The Consulting Company"®